Back Out Note Batch

Back Out Note Batch can be used to back out any batches of notes created by the "One Note to Many" or "T19 Import" programs and its intended use is for SANDIS Support Staff use only.





Click on any of the blue headers to toggle between ascending and descending order. Each column also has a filter field beneath the header that can be engaged by adding information. Multiple filters can be used at the same time to work with the data in the table.

Status	UserId - Batch 1	Гуре	Created Date
	Sort Descending		
Ρ	Sort		2023-10-30-08.09.03.819053
P	🤍 Find		2023-11-27-13.04.08.601362
P	Filter		2023-11-27-13.07.18.832719

To display batches within a specific date range, manually enter the desired dates in MM/DD/YYYY format or use the a date.

Click on Click on to update the grid.

				SANDIS Work with One No	5 ote To Many	0			
Showing All Posted Batches									
					Da	ate Range: From 04/01/2024 × To 04/30/2024 ×			
						Go			
Post	ed Batches	OBa	rk-out Batches	Backed-out History					
	cu butches	0.00		backed out mixery					
Status	User1d V	Batch Type	Created Date -	Last Date	Closed Date	File Name			
	SDOBI	DECONTRACTE	2022 00 42 07 40 40 200201	2022 00 12 07 51 22 055001	2022 00 42 07 54 28 22028				
	50001170	RECONTRACTO	2023-09-13-07.40.40.200201	2023-09-13-07.51.53.855094	2023-09-13-07.51.38.23938	SINGLE_NOTE_MULTIPLE_VENDOR			
P	SUUBNID	RSCONENOTE	2023-08-01-11.20.44.230386	2023-08-01-11.21.17.737001	2023-08-01-11.21.22.368//	SINGLE_NOTE_MULTIPLE_VENDOR			
	3000110	THOONENOTE	2023-08-01-11.18-42.330139	2023-08-01-11.20.02.390443	2023-08-01-11.20.06.60002				
P	SDOBI 70	TISONENOTE	2023-07-14-08.30.33.239039	2023-07-14-08.37.06.128620	2023-07-14-08-37-07-04612				
P	SDC AV	DECONENOTE	2023-06-30-10.01.40.442629	2023-06-30-10-02-00-640362	2023-06-30-10.03.03.03.03.03				
P	SDOBL 7D	TISONENOTE	2023-06-29-16-45-30-422879	2023-06-29-16 47 00 236198	2023.06.29.16 47 17 67528				
P	SDCAA	RSCONENOTE	2023-06-29-14.17.26.333754	2023-06-29-14.19.47.562194	2023-06-29-14.19.49.77283				
P	SDNE1	CHTONENOTE	2023-06-29-07.18.22.865359	2023-06-29-07.20.44.535726	2023-06-29-07.20.56.84550	7 SINGLE CHT NOTE MULTIPLE UCI			
P	SDCAG	RSCONENOTE	2023-06-28-17.55.33.158343	2023-06-28-17.57.18.582550	2023-06-28-17.57.38.49560	5 SINGLE NOTE MULTIPLE VENDOR			
Р	SDASL	CHTONENOTE	2023-06-28-16.00.40.491534	2023-06-28-16.02.10.749814	2023-06-28-16.02.53.05710	2 SINGLE_CHT_NOTE_MULTIPLE_UCI			
Р	SDASC	CHTONENOTE	2023-06-28-15.58.17.492464	2023-06-28-16.00.55.204373	2023-06-28-16.01.00.83449	3 SINGLE_CHT_NOTE_MULTIPLE_UCI			
P	SDASC	CHTONENOTE	2023-06-28-15.56.41.729894	2023-06-28-15.57.58.974705	2023-06-28-15.58.12.27454	2 SINGLE_CHT_NOTE_MULTIPLE_UCI			
P	SDNAZ	CHTONENOTE	2023-06-28-14.07.22.782470	2023-06-28-14.07.57.260180	2023-06-28-14.07.58.07761	0 SINGLE_CHT_NOTE_MULTIPLE_UCI			
P	SDCAV	RSCONENOTE	2023-06-28-13.54.31.808077	2023-06-28-14.30.44.883766	2023-06-28-14.30.46.58710	0 SINGLE_NOTE_MULTIPLE_VENDOR			
I txcor	t to Excel			-					



To back out a batch of notes, enter the batch by right-clicking on the entry and choosing 'Select'. Entries can also be entered by doubleclicking.

				SANDIS Work with One No	S Ite To Many	0
				Showing All Post	ed Batches	
					Date	e Range: From
Post	ed Batches	ОВа	k-out Batches	Backed-out History		
Status	UserId	Batch Type	Created Date	Last Date	Closed Date	File Name
P	SDDBO7D	T190NENOTE	Select Y	2021-12-21-14.12.17.183533	2021-12-21-14.12.31.844100	SINGLE_NOTE_MULTIPLE_UCI
Р	SDDB07D	T190NENOTE	2021-12 -14.10.53.287547	2021-12-21-14.12.34.976415	2021-12-21-14.12.45.758278	SINGLE_NOTE_MULTIPLE_UCI
P	SDD607D	T 190NENOTE	2021-12-21-14.10.53.287547	2021-12-21-14.36.18.888745	2021-12-21-14.36.25.291253	SINGLE_NOTE_MULTIPLE_UCI
Р	SDDBPUIO	T190NENOTE	2021-12-21-14.26.48.804279	2021-12-21-14.27.14.895276	2021-12-21-14.27.18.880379	SINGLE_NOTE_MULTIPLE_UCI
Р	SDDBPU14	T19DICTATE	2021-12-21-16.16.57.742616	2021-12-21-16.16.57.805688	2021-12-21-16.17.02.490209	UPLOADT19_TESTC.DOC
Р	SDD8PUI4	T19DICTATE	2021-12-22-08.24.26.121506	2021-12-22-08.24.26.197814	2021-12-22-08-40-26-397451	UPLOADT19_TESTD.DOC
P	SDDBPU14	T 19DICTATE	2021-12-22-10.19.10.338221	2021-12-22-10.19.10.384897	2021-12-22-10.27.25.805035	UPLOADT19_TESTA.DOC
P	SDD6PUI4	T19DICTATE	2021-12-22-10.52.20.991388	2021-12-22-10.52.21.047616	2021-12-22-10.52.22.514039	UPLOADT19_TEST1.DOC
P	SDDBPUI4	T 19DICTATE	2021-12-22-13.31.09.016931	2021-12-22-13.31.09.063032	2021-12-22-13.32.04.284538	UPLOADT19_DEMO.DOC
P	SDDBL7D	T19DICTATE	2021-12-22-13.40.08.361202	2021-12-22-17.05.58.318464	2021-12-22-17.06.52.111403	UPLOADT19_TEST2.DOC
P	SDDBL7D	T 19DICTATE	2021-12-22-17.09.04.950965	2021-12-22-17.09.05.005256	2021-12-22-17.09.26.657261	UPLOADT19_TEST1.DOC
P	SDDBPUIO	T190NENOTE	2021-12-23-09.13.10.113037	2021-12-23-09.16.51.271766	2021-12-23-09.17.02.018612	SINGLE_NOTE_MULTIPLE_UCI
P	SDDBPUIO	RSCONENOTE	2021-12-23-09.17.12.878372	2021-12-23-09.17.25.735572	2021-12-23-09.17.32.766365	SINGLE_NOTE_MULTIPLE_VENDOR
P	SDDBPUIO	T19DICTATE	2021-12-28-09.27.07.715359	2023-06-15-13.14.17.303466	2023-06-15-13.21.54.976276	UPLOADT19_4.DOC
p	SDDBPUIO	RSCONENOTE	2021-12-28-12.55.22.357824	2021-12-28-12.56.38.911605	2021-12-28-12.57.39.919903	SINGLE NOTE MULTIPLE VENDOR

Multiple users cannot retract the same set of batched notes. If user A starts the process to retract a set of notes and user B attempts to do the same, user B will encounter an error prompt.

				SANDIS Work with One No	te To Many	0
				Showing Back-ou	t Batches	
						Date Range: From
Post	ed Batche	s 💿 Ba	ck-out Batches 🚽	Banked-out History		v
atus	UserId	Batch Type	Created Date	Last Date	Closed Date	Original batch Closed Date
_	SDOBI	BO RSCONEN	2024-05-15-14-55-07-344282	2024-05-20-11.11.23.053062		2023-09-13-07.51.38.239380
	SDDB1	BO_CHTONEN	2023-07-13-08.16.46.354013	2023-07-21-14.58.13.397253		2023-07-05-08.43.51.673482
1	a da Buarl					



If the batch is valid for back out, on the following screen, the batch of notes that are ready to be retracted will display for final review.

If an entry does not need to be retracted, click on the **t**o remove it from the process.

Please note that this will not delete the note from live.

Once the entries have been confirmed, to back out the batch of notes, click the Back Out Notes button.

To cancel the process, click the **FCancel BackOut** button. If the process is cancelled, the set of batches will appear in the **Back-Out Batches** grid, which can be viewed by select the **Back-Out Batches** radio button.



	FCancel Back	Out Back Out Review	Back Out Chart Tracking Notes Batch Review Notes to Back Out			SDDBI 05/15/2024		
•		Ready	to Back Out!					
lotes Author:DBI	UCI#: TEST	SANDIS, SANDY	Date: 05/15/24	Sts:	Units: 1	Work OrderType	e: C - *	
This is a te	est of batch not	es that need to be b	acked out.					
							Ē	
uthor:DBI	UCI#: TEST20	MOZART, AMADEUS	Date: 05/15/24	Sts:	Units: 1	Work OrderType	e: C	
This is a te	est of batch not	es that need to be b	acked out.					
DIMDIMAN	N, MELISSA 20	24-05-15						
								
uthor:DBI	UCI#: TEST30	THISISA, TEST	Date: 05/15/24	Sts:	Units: 1	Work OrderType	e: C	
This is a te	est of batch not	es that need to be b	acked out.					
DIMDIMAN	N. MELISSA 20	24-05-15						
							-	
							-	
_								



After clicking on the (Back Out Note), a pop-up will require a confirmation to delete the notes permanently. Select either 'Yes' to move forward or 'No' to cancel the process.



Once the process is completed, the batch of notes that have been retracted will appear in the **Backed-Out History** grid. No note details will exist for backed out batches and only the headers will remain.

				SANDIS Work with One No	5 Ite To Many	
				Showing Backed-	out History	
					Date	e Range: From
						Co Go
OPost	ed Batches	⊖Ba	ck-out Batches	🖲 Backed-out History 🔫		
Status	UserId	Batch Type	Created Date 🛩	Last Date	Closed Date	File Name or Original batch Closed
3	SDOBI	BO_CHTONEN	2024-05-15-09.55.50.145955	2024-05-15-14.42.57.032943	2024-05-15-14.53.38.919334	2024-05-15-09.55.29.328678
в	SDOBI	CHTONENOTE	2024-05-15-09.54.12.426337	2024-05-15-14.53.38.919334	2024-05-15-09.55.29.328678	/SANDIS/IPP-T19/T19/SINGLE_CHT_NOTE_MULTIPLE_UCI
в	SDDBPUI6	BO_T190NEN	2023-08-22-10.04.34.999898	2023-08-22-10.04.39.599856	2023-08-22-10.04.49.210703	2023-08-22-10.03.45.653378
В	SDDBPUI6	T19ONENOTE	2023-08-22-10.02.01.029270	2023-08-22-10.04.49.210703	2023-08-22-10.03.45.653378	/SANDIS/IPP-T19/T19/SINGLE_NOTE_MULTIPLE_UCI
в	SDDBPUI6	BO_T19ONEN	2023-08-22-09.59.18.826370	2023-08-22-10.01.34.621056	2023-08-22-10.01.43.153785	2023-08-22-09.58.15.147155
В	SDDBPUI6	T19ONENOTE	2023-08-22-09.56.51.049216	2023-08-22-10.01.43.153785	2023-08-22-09.58.15.147155	/SANDIS/IPP-T19/T19/SINGLE_NOTE_MULTIPLE_UCI
в	SDDBN7D	BO_RSCONEN	2023-08-01-11.38.18.711291	2023-08-01-11.38.18.797405	2023-08-01-11.38.24.215762	2023-03-22-08.05.13.862620
в	SDDBN7D	BO_RSCONEN	2023-08-01-11.35.22.323867	2023-08-01-11.35.22.545047	2023-08-01-11.35.35.519620	2023-03-22-09.23.43.946060
в	SDDBN7D	BO_RSCONEN	2023-08-01-07.02.38.044342	2023-08-01-07.02.38.121126	2023-08-01-07.02.50.410207	2023-03-22-09.23.43.946060
в	SDOBN7D	BO_RSCONEN	2023-08-01-06.58.32.403104	2023-08-01-06.58.32.615198	2023-08-01-06.58.57.568450	2023-03-22-08.05.13.862620
В	SDOBL7D	BO_CHTONEN	2023-07-21-17.06.34.344217	2023-07-21-17.06.34.468439	2023-07-21-17.06.42.171554	2023-07-05-08.43.51.673482
В	SDDBL7D	BO_CHTONEN	2023-07-21-17.05.26.786200	2023-07-21-17.05.27.268968	2023-07-21-17.06.03.659140	2023-07-21-17.04.49.684934
в	SDDBL7D	CHTONENOTE	2023-07-21-17.04.09.482010	2023-07-21-17.06.03.659140	2023-07-21-17.04.49.684934	/SANDIS/IPP-T19/T19/SINGLE_CHT_NOTE_MULTIPLE_UCI
В	SDDBI	BO_T19ONEN	2023-07-14-09.04.17.619469	2023-07-14-09.04.17.628522	2023-07-14-09.04.20.941117	2023-07-14-09.04.01.002703
в	SDOBI	T19ONENOTE	2023-07-14-09.02.15.539466	2023-07-14-09.04.20.941117	2023-07-14-09.04.01.002703	/SANDIS/IPP-T19/T19/SINGLE_NOTE_MULTIPLE_UCI

